



Children's Museum
of Southern Minnesota

224 Lamm Street
Mankato, MN 56001
cmsouthernmn.org
507.386.0279

Ag & Nature Education Manager

At the Children's Museum of Southern Minnesota, we believe our team is part of something extraordinary. Our Museum is community-built and community-sustained, with a mission to ignite the natural curiosity of every child through the power of play in a dynamic, awe-inspiring environment.

Join our team! Reporting to the Vice President of Education and Learning Experience, the Ag & Nature Education Manager position is a full time, non-exempt position at up to 40 hours per week and is eligible for benefits including but not limited to health, dental, vision, SIMPLE IRA, life insurance, short and long term disability, HSA, FSA dependent care, and staff discounts. The Museum offers flexible working conditions with an openness to discuss candidate needs to support their success. Key attributes include dependability, flexibility, time management and the ability to maintain a positive attitude while dealing with the unexpected. Further, as the Museum is a growing, inclusive organization, any candidate should be open to performing a variety of tasks.

Take the next step! Please submit a resume, cover letter and professional references to Heather Ungerer, Director of Human Resources, at heather.ungerer@cmsouthernmn.org.

Compensation: \$21/hour

Primary duties:

- Develop and direct the implementation of goals, objectives, policies, licensing, procedures, and work standards in the areas of visitor experience, program delivery, and farm management
- Cultivate and maintain relationships with community partners, stakeholders and local experts around program sponsorship
- Support Ag and Nature Lab exhibits
- Develop and implement ag and nature-based programming
- Manage and recruit content experts to participate in Ag and Nature programming
- Manage all aspects of farm animal care including transportation, housing, on-site feeding and watering as well as waste/manure management and USDA licensing for a compliant animal program
- Manage safe visitor and staff interactions with farm animals
- Support upkeep on farm structures, tools and equipment
- Manage all aspects of Museum crop fields, prairie garden and garden beds including working with area farmers, Ag organizations, volunteers, and staff
- Support evaluation of visitor Ag and Nature experiences
- Contribute to programming and staffing budgets
- Oversee staff to ensure effective delivery of Ag and Nature programming
- Develop and direct community partnerships as needed in the Ag Industry
- Develop or support the Museum's annual signature events

PLAY. It's what we do.



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- Collaborate with the Grants Manager to identify and write grant and sponsorship proposals; deliver grant programs, and complete record keeping and report writing as needed
- Develop newsletter articles, Board reports and other written publications as requested
- Represent the Museum with the highest level of professionalism
- Perform physical/mental demands in the work environment required for this position
- Communicate and interact effectively and respectfully with visitors, co-workers, supervisors and individuals from other organizations

Qualifications:

- Professional experience in education and/or agriculture required
- Passionate about engaging with children and families
- Excellent communication skills, both written and oral
- Ability to work collaboratively with an array of Museum staff, volunteers, and community partners to achieve goals, budgets and deadlines
- Strong leadership skills, the ability to mentor and lead staff
- Basic understanding of financial management as it relates to budget
- Possess a valid MN Driver's license
- Strong problem-solving skills and strong diplomatic and communications skills
- Specialized skills and knowledge in the areas of STEAM, Ag and Early Childhood Education
- Bachelor's degree preferred

Work Conditions:

- Work in a shared office environment with the usual ergonomic risks.
- Mostly working onsite at the Museum with some flexibility for limited remote work.
- Subject to hazards. Includes a variety of physical conditions, such as proximity to moving mechanical parts, moving vehicles, working with live animals.
- Exerting up to 50 pounds of force occasionally, and/or up to 30 pounds of force frequently, and/or up to 10 pounds of force constantly to lift, carry, push, pull or otherwise move objects.
- Job requires the ability to stand and walk for extended periods of time in public indoor and outdoor galleries as well as stooping, kneeling, crouching and bending.
- Flexibility and availability in schedule are required and may include evenings, weekends, and holidays.
- Job requires a high degree of interaction and engagement with others including children and families.

About Children's Museum of Southern Minnesota

The vision for the Children's Museum of Southern Minnesota is to be a catalyst for building a stronger, more vibrant community around play so that all children in our region share in a bright future of opportunity and well-being.

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Located in Mankato, Minnesota, the Museum welcomes nearly 100,000 visitors and maintains over 2,100 memberships annually, and continues to be a resource for the region, providing the opportunity to experience the joy of learning through the power of play to all children and families.

The Children's Museum of Southern Minnesota is an equal opportunity employer.

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